

**SCOPE OF WORK/WORK PLAN FORMAT
FINAL REPORT**

Grant funds received in Fiscal Year 2014-15: \$100,000

Program/Project Summary: Senior Brown Bag, Agencies, Harvest Bag, CalFresh

Goal/Objective	Major Tasks/Outputs (in order to achieve goal)	Timeline/Outcomes
1.SEND (Seniors Enjoying Nutritious Deliveries), Formerly Senior Brown Bag: Continue to develop the SEND Program to provide access to nutritious food for seniors in the county who are unable to access our distribution sites due to being shut-in.	<p>1a – We have increased our management capacity to develop SEND, which continues as a pilot program, still exploring the best way to meet the needs of homebound seniors. Home deliveries from our traditional distribution sites, both the federal Emergency Food Assistance Program (EFAP) and Harvest Bag, have doubled in the past year, now serving over 200 homebound seniors county-wide.</p> <p>2a - In addition to increased homebound deliveries, SEND has spawned a new way to serve homebound seniors: “Farmers Markets” where fresh produce is brought to residences with a large percentage of occupants who are homebound, but can prepare their meals. Seniors “shop” as though they were at the market, and volunteer residents deliver to those who are homebound.</p>	<p>July 2014 through June 2015:</p> <p>1 – July, 2014 – June, 2015: While services have increased, and variations of SEND are being explored, we have not yet formalized the program. We now have 10 sites participating as of June 30, 2016. We will continue to expand services and learning and refining until it becomes an official program beyond the pilot stages. 100+% of goal achieved.</p>
2. Agencies Program: Continue assisting agencies in devoting their resources to distribution healthier food.	<p>2a – We have been working with our agency partners, including People’s Self-Help housing, Nipomo Food Basket, Oceano Family Resource Center, Salvation Army, Loaves and Fishes, Boys and Girls Clubs and others for nutrition education</p>	<p>2 – July, 2014 – June, 2015: We now have 8 agencies and other community organizations that partner with us, inviting our nutrition educators at their sites on a regular basis. 100+% of goal achieved</p>

	<p>sites and CalFresh Outreach.</p> <p>2b – Through a needs assessment we have identified agencies to target with incentives that eliminate fees by applying food credits that agencies earn by volunteering to help at fundraisers and packing food distribution bags. During the time of this grant period, agencies received approximately one million pounds of nutritious food with no fees applied at all.</p> <p>.</p>	
<p>3. Harvest Bag Program: To more fully integrate Harvest Bag sites in south county and on the coast into the priorities of nutritious food, nutrition education, and long-term reduction in hunger by increasing the availability of healthy food.</p>	<p>3a – CalFresh and Nutrition Education staff continued through the year to visit all 7 of our Harvest Bag sites.</p> <p>3b - SEND home deliveries have increased to over 50 from the Soto Field Harvest Bag site in Arroyo Grande, with smaller increases at all the other sites as well.</p> <p>3c – All Harvest Bag sites now offer home deliveries for shut-ins and the numbers are increasing.</p>	<p>3a – CalFresh outreach staff and Nutrition staff have fully utilized Harvest Bag sites, exceeding our goal of reaching 15 visits in the course of the year of the grant.</p> <p>3b - SEND as a pilot program has now been fully implemented and is being evaluated at 5 of our 7 Harvest Bag sites.</p>
<p>4. CalFresh Outreach: To continue last year's development work to increase CalFresh participation rates. Building stronger relationship with DSS is something we cannot achieve unilaterally, but must be achieved nonetheless.</p>	<p>4a. During the last five months, our staffing of CalFresh has again become unstable – to the point that we have decided to not hire a full-time staff person at this time.</p>	<p>4a. We are continuing to do advocacy and partnering with others for CalFresh outreach at our distribution sites, but the goal of a stronger relationship with DSS was not achieved. We intend to hire a new staff person once our new facility is open in SLO</p>

PROGRAM BUDGET FORM
Final Report FY 14-15

Final Report	Project Expense	Grant Budget Requested	Other Funding Available* Amount & Source
I. PERSONNEL EXPENSES (associated with the proposed project)			
SEND Program	32,578	5,000	27,578
Agencies Program	268,718	20,000	248,718
Harvest Bag Program	132,630	15,000	117,630
CalFresh Outreach Program	63,880	10,000	53,880
Subtotal – Personnel Expenses	497,806	50,000	447,806
II. OPERATING EXPENSES (associated with the proposed project)			
SEND Program	41,115	5,000	36,115
Agencies Program	386,950	20,000	356,950
Harvest Bag Program	154,131	20,000	144,131
CalFresh Outreach Program	29,870	5,000	24,870
Subtotal – Operating Expenses	612,066	50,000	562,066
III. INDIRECT @14.82% OF PERSONNEL	73,775		73,775
Total Grant Project Expenses	1,183,647	100,000	1,083,647